VMI Infirmary
Instructions for Medical Requirements

*PLEASE **DO NOT** UPLOAD MEDICAL FORMS TO ADMISSIONS. PLEASE **DO NOT** MAIL, FAX OR EMAIL COMPLETED FORMS. Medical forms MUST be uploaded at https://vmi.medicatconnect.com*

Questions? Please contact us at 540-464-7218 or Email: Infirmaryadmin@vmi.edu

STEP 1:

Register for the VMI Infirmary Medicat portal: Go to https://vmi.medicatconnect.com

1. Click Register to create your user name and password
2. Once you click submit, an email will be sent to the **email *on file with the VMI Admissions office*** and will include a link to create your password. Underline If you do not receive the email, please check your junk or spam folders. ***Please make sure you use the correct email address.***
   Your password must include:
   - A special character
   - A mix of letters and numbers
   - A mix of upper and lower case
   - A minimum of 5 characters

STEP 2:

The following medical forms are included in this packet and must be completed as explained on *enclosed Medical Checklist*:

Completed by Health Care Provider:

1. Physical Examination form
2. Body Fat Measurement form
3. Immunization Record
4. Medical Release (Certificate of Understanding) form **– health care provider must sign**

Completed by applicant:

1. Online VMI Health History (*Complete online at https://vmi.medicatconnect.com*)
2. Cadet Health Insurance form (*Complete 2 pages AND upload front/back insurance card*)
3. Medical Release (Certificate of Understanding) form -**applicant & parent/guardian must sign**

STEP 3:

Log in to your VMI Infirmary Medicat portal account at https://vmi.medicatconnect.com to complete the following:

1. Select "**Forms"** to complete your online **VMI Health History**
2. Select "**Immunizations"** and manually enter the dates from the immunization form completed by your healthcare provider. This step is REQUIRED IN ADDITION to uploading the form.
3. **Upload** the following completed forms *(from Step 2):*
   a. Physical Examination Form
   b. Body Fat Measurement form
   c. Immunization Record
   d. Medical Release (Certificate of Understanding) form
   e. Cadet Health Insurance form
4. Select **Insurance**, enter your insurance company information and upload copy/photo of both sides of health insurance card.