



# BIOGRAPHY



## UNITED STATES AIR FORCE

### STAFF SERGEANT SHANNON D. SMITH

Sergeant Shannon D. Smith is the Non Commissioned Officer In Charge of Administration Management, Air Force Reserve Officer Training Corps, Detachment 880 at Virginia Military Institute in Lexington, Virginia. His responsibilities include developing and mentoring cadets to become quality leaders for the United States Air Force and United States Space Force.

Sergeant Smith enlisted in the United States Air Force in January 2012. During this time his Air Force Specialty Code has changed three times. Starting with 3DOX1, Knowledge Operations Manager, 3A1X1, Administration Manager, and now he is a 3F5X1 Administration Manager. Prior to his current position, Staff Sergeant Smith was the Executive Assistant, 43 Air Mobility Operations Group, Pope Army Air Field in Fayetteville, NC where he managed support for military and civilian leaders.

Sergeant Smith has deployed in support of Operation INHERENT RESOLVE.

#### EDUCATION:

2012 Basic Military Training, Lackland Air Force Base, San Antonio, TX  
2012 Knowledge Operations Management Technical Training, Keesler AFB, Biloxi, MS  
2017 Airman Leadership School, Pope Army Air Field/Fort Bragg, Fayetteville, NC  
2018 Associates Degree Business Administration, Community College of the Air Force, Maxwell-Gunter AFB, Montgomery, AL



#### ASSIGNMENTS:

1. January 2012 – March 2012, Trainee, 321<sup>st</sup>, Basic Military Training Squadron, Lackland Air Force Base, Texas
2. April 2012 – June 2012, Student, 336<sup>th</sup>, Technical Training Squadron, Keesler AFB, Mississippi
3. July 2012 – December 2012, Knowledge Operations Apprentice, 509<sup>th</sup> Mission Support Group, Whiteman AFB, Missouri
4. January 2013 – October 2015, Knowledge Operations Manager, 509<sup>th</sup> Aircraft Maintenance Squadron, Whiteman AFB, Missouri
5. October 2015 – September 2018, Non Commissioned Officer in Charge, Commander Support Staff, 682<sup>nd</sup> Air Support Operations Squadron, Pope Army Air Field, Fayetteville, North Carolina (December 2017 – June 2018, Non Commissioned Officer in Charge, Administration, 82<sup>nd</sup> Expeditionary Air Support Operations Squadron, Kuwait)
6. September 2018 – May 2019, Executive Assistant, 43d Air Mobility Operations Group, Pope Army Air Field, Fayetteville, NC
7. May 2019 – Present, Non Commissioned Officer in Charge, Administration Management, Air Force Reserve Officer Training Corps Detachment 880, Virginia Military Institute, Lexington, Virginia

#### MAJOR AWARDS AND DECORATIONS:

Army Commendation Medal  
Air Force Achievement Medal with 1 device

#### OTHER ACHIEVEMENTS

2015 – 2016 Base Honor Guard  
2016 Honor Guardsman of the Quarter  
2017 Airman of the Quarter  
2018 NCO of the Month  
2019 United Service Organizations Service Member of the Year

#### EFFECTIVE DATE OF PROMOTION:

Airman First Class January 30, 2012  
Senior Airman May 30, 2014  
Staff Sergeant October 1, 2017

(Current as of June 2020)